

Master Client Information and Privacy Act Statement

Privacy Act Statement

Authority: 5 U.S.C. 301, which allows Secretary of the Navy to make regulations for the Department of the Navy. One of those regulations, SECNAVINST 1754.1A Department of the Navy, established the Navy Fleet and Family Support Center Program.

Principal Purpose: The information you provide will help the Fleet and Family Support Center (FFSC) professional staff assist you.

Routine Uses: In addition to using the information you give us for the "principal purpose" given above, your information may be used for one or more of the "routine uses" listed in the Federal Register notice for this system (including the blanket routine uses that are applicable to all Navy Privacy Act systems of records). This Federal Register notice is available here at the FFSC to review if you wish.

Four of the more important routine uses are:

- disclosure to state and local government authorities in accordance with state and local laws requiring the reporting of suspected child abuse and neglect;
- disclosure to the appropriate federal, state, or local agency charged with enforcing a law, where FFSC records indicate that a violation of law may have occurred;
- disclosure to certain foreign authorities in connection with international agreements, including Status of Forces Agreements (SOFA's); and
- disclosure to the Department of Justice for litigation purposes.

Disclosure: In addition to using the information you give us for the "principal purpose" and the "routine uses" given above, your information may be disclosed in certain other specific circumstances, as permitted by exceptions to the Privacy Act. These could include clearances, personnel reliability programs, law-enforcement programs, life-threatening situations, substance-abuse programs, and family abuse situations.

Signature indicates that you:

- Have read and understand the Privacy Act Statement.
- Have read and received a copy of the Clients' Bill of Rights and Responsibilities.

Signature:	Date:	Witness:
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Please provide information about **yourself**, except where otherwise indicated.

Last Name:	First Name:	MI:	SSN:
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Current Mailing Address:	City:	State:	Zip:
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Home Phone:	Work Phone:	E-mail Address:
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Relationship to Sponsor: ☐ Spouse ☐ Self ☐ Child ☐ Parent ☐ Other

Sponsor's current duty status: ☐ Active Duty ☐ Reserves ☐ Retired ☐ Federal Employee ☐ Other

If active duty, are you in the Personnel Reliability Program (PRP)? <input type="radio"/> Yes <input type="radio"/> No	EFM Enrollee? <input type="radio"/> Yes <input type="radio"/> No
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Marital Status: ☐ Divorced ☐ Dual Military Couple ☐ Married ☐ Never Married ☐ Separated ☐ Widowed

Date of Birth (mm/dd/yy):	Gender: <input type="radio"/> Male <input type="radio"/> Female	Foreign Born? <input type="radio"/> Yes <input type="radio"/> No
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Ethnicity: ☐ African American ☐ Asian/Pacific Islander ☐ Caucasian ☐ Hispanic ☐ Native American ☐ Other

Are You a Parent? <input type="radio"/> Yes <input type="radio"/> No	Names & Ages of Children:
Children Living at Home? <input type="radio"/> Yes <input type="radio"/> No	

Education: ☐ Less than high school ☐ H.S. Equivalent/GED ☐ High School Diploma ☐ Vocational
☐ Some College (No Degree completion) ☐ Bachelor's Degree ☐ Master's Degree ☐ Doctoral Degree ☐ Other

Sponsor's Last Name:	Sponsor's First Name:	Sponsor's SSN:
Sponsor's Branch of Service:	Sponsor's Pay Grade (E-2, O-3, etc):	Sponsor's Rate (DC, FC, RM, etc):

Current Duty Station: (must be specific and clearly understandable; NO acronyms, if possible)

Date Reported to Present Command:	Projected Rotation Date:
Type of Unit: <input type="radio"/> Surface <input type="radio"/> Shore <input type="radio"/> Submarine <input type="radio"/> Aviation <input type="radio"/> Other	Geographic Bachelor? <input type="radio"/> Yes <input type="radio"/> No
Deployment Status: <input type="radio"/> Deployed <input type="radio"/> Detached/Not at new Command <input type="radio"/> In Home-port <input type="radio"/> Non-deployable Unit <input type="radio"/> Not Applicable	
Housing Status: <input type="radio"/> On Base <input type="radio"/> Off Base	Type of Quarters: <input type="radio"/> BEQ/BOQ <input type="radio"/> Government Housing <input type="radio"/> Private Housing <input type="radio"/> Ship
Referred by: <input type="radio"/> CAAC/DAPA/ARC, etc. <input type="radio"/> Career Counselor <input type="radio"/> Chaplain <input type="radio"/> Child Development Center/FHC	
<input type="radio"/> Civilian Service Agency <input type="radio"/> Command <input type="radio"/> Command Financial Officer <input type="radio"/> Family <input type="radio"/> FAP/FAR/FAS <input type="radio"/> Friend	
<input type="radio"/> FFSC Staff Member <input type="radio"/> Housing Office <input type="radio"/> Legal <input type="radio"/> Medical <input type="radio"/> Military Service Agency <input type="radio"/> Navy/Marine Corps Relief	
<input type="radio"/> Red Cross <input type="radio"/> Self <input type="radio"/> Other	